

## Minutes for CCPD 10/27/14

### **Attendees:**

RJ Bell-Health Clinic, Susie Cousar-Health Ed., Greg Evans- SLLD, , Jim Garcia-MCC, Mark Harris-Counseling, Donna Koechig-Div/POD, Claudia Riumallo'- Counseling/Advising, Marie Sagaberd-Custodial, Barbara Susman-SAI/SCP, Ruth Wren- Women's program, and Elizabeth Andrade.

**Guests:** Anna Kate Malliris- ASA and Jay Frasier -LLC

### **Introduction:**

At the last meeting Mary came to the meeting to address questions that the committee had. To ensure that the committee was on the same page, members reviewed Mary's responses to the questions. Below are the areas that were addressed and comments by today's attendees about some of the answers, concerns and questions.

The areas include: **Roles, Authority, Approach and Timeline**

### **Roles:**

- The group wants to be sure that we are transparent in our process as a committee which would include knowing how the roles came to be and the ability to ensure that those who wanted to participate in this committee can provide valuable input even if they were not chosen to be on the actual committee.

### **Approach:**

- The group agreed that ongoing opportunities for management, faculty, students, and staff at the college to participate will continue to occur throughout the year while we are working on the larger framework and outcomes.
- We agreed that a multi-modal progression of learning experiences, possibly an e-portfolio or other dynamic assessment tools would be important outcome of our work. However, there was concern about creating a hierarchical or linear framework (i.e. levels). The group agreed that a humility and individual progression, self-assessment based approach or framework would get at the core of cultural literacy/competency rather than a framework that can be viewed as better or higher levels where there might be a perception or reality of a comparison to others (competition or hierarchical measuring).
- Mastering of competencies, which the group would need to determine, would be part of the self-assessment process.
- The group agreed that management, the board and the committee (which includes a mix of employees/manager/faculty/classified) should be willing to engage in our own process using the tools created first. The group agreed that the sharing of this experience with the college community could be a way of both evaluating these processes or systems, i.e. being the study

subjects, which would show humility and hopefully build trust around these new expectations/procedures.

- The group also talked about having coaches available to help faculty/staff/managers who may want some assistance in navigating the processes or becoming clear about how to move/progress through the system; competencies, self-assessments, e-portfolio, etc.

#### **Timelines:**

- There was concern about the magnitude of what we are trying to do and being sure we give it the due time and process to make it as “world class” as we would like. The group talked about maintaining a balance between process and outcome and keeping the timeline flexible enough to do the work effectively.

#### **Proposal:**

- The four co-chairs will develop questions/proposal regarding more help needed on the committee, transparency in processes etc. They will be sent it to the committee for feedback. The finalized questions/proposal will be sent to Mary with the request that she answer the questions at the committee so that we can talk more in depth about any questions or concerns.