

## **INSTRUCTIONS FOR COLLABORATIVE STATEMENT OF ETHICAL REPRESENTATION**

### **Assignment Sheet with Rubrics**

**English 217 Spring 2017**

**Week 4 Due Date: Sunday April 30 (Grace period Monday May 1)**

**Group Project: Create a Statement of How to Represent Yourself and Others Online**

What is *right* and *fair* and *good* is what is **ethical**. And since you'll be posting pictures and perhaps other artifacts that involve not just yourself but others, it's important to do this while thinking of the present and the future: what is *right* and *fair* and *good* for **your future self** and the future of those you include in your archive.

In the coming weeks, you'll be building your Omeka.net collection. Since you may be including the images of yourself and other people on that site, it's important to work in an ethical and principled way.

So for this week's work, you and your group members will ***collaboratively develop criteria for the ethical representation of ourselves and others online***. You'll do this by first writing in the discussion forum and then posting your own formal statement. Use this statement to guide your collection and archiving of photographs, images, and documents that involve people—yourself and others. By the end of the term, you will adapt and polish this statement for your own purposes, refining it and publishing the statement on your Omeka archive.

### **In the discussion forum, answer the following questions:**

1. For your discussion, begin with the dictionary definition of "ethics": *moral principles that govern a person's behavior or the conducting of an activity (Webster's)*. Develop your definition of "ethics" for online posting by listing the things that *you* think are "right" and "fair" and "good" behavior for posting yourself and others online.
2. Then, explain how and why you think that these guidelines are the most "right" and "fair" and "good."

3. Next, reflect on and write about the *consequences of posting photos* of yourself and others online--to your privacy and the privacy rights of others.

4. Next, reflect on and write about how it feels for visual and written representations of you to be free-floating out in the world, on the web or in print.

5. What will help you represent others ethically in pictures and words, and mixed pictures and words?

6. What *questions or examples* do you think will help others understand your concerns?

7. *What most matters to you* as you represent others and as others represent you?

8. What about letters and other documents you might wish to scan and include in your archive. What criteria will you include to be sure that you have the consent of others to publish these primary sources?

9. *What attitudes do you think others bring to this topic*, and how does that shape how you want to address them?

Then, read and reply to at least two of your classmates' posts and develop your own statement of the ethical principles for representing yourself, others, and primary source documents online.

**This is the Rubric for this Weeks' Assignment for Ethical Guidelines. The forum and the statement will each have their own grade.**

1. You participate substantively in the online forum.

2. Your address each of the following. There is no word requirement but all these elements should be included:

- Your statement reflects how we can most respectfully and ethically represent each other fairly.
- You define what you mean by "right" and "fair" and "good" behavior in posting images and documents online that involve yourself and others.

- You are specific about your inclusion of people who are no longer living, people you know and those you don't know.
- You address concerns about privacy, control of images, copyright, etc.
- You are specific about documents and other non-human images and include guidelines for posting these.
- You provide support or evidence for your claims and recommendations, from some mix of personal experience, outside links, and/or references to class texts and discussions.

## **Grade:**

### **For Forum:**

You post answers to all 9 questions and respond to TWO peers by the deadline: **Grade of B**

You post answers to all 9 questions and respond to TWO peers by the deadline. Your answers and responses are exceptionally thoughtful, thorough, insightful, and detailed: **Grade of A**

You post answers to 6-8 questions and respond to TWO peers by the deadline: **Grade of C**

You post answers to 3-5 questions and/or respond to fewer than TWO peers by the deadline: **Grade of D**

You post answers to fewer than 3 questions and/or respond to fewer than TWO peers by the deadline: **Grade of F** (50% remember is better than 0)

### **For Statement:**

You consider all 9 issues from the Discussion Forum in your statement and integrate key criteria for ethical representation of yourself and others online. You consider the use of non-human artifacts as well as photos (e.g., documents, letters, images of other items). **Grade of B**

You consider all 9 issues from the Discussion Forum in your statement and integrate key criteria for ethical representation of yourself and others online. You consider the use of non-human artifacts as well as photos (e.g., documents, letters, images of other items). Your statement is exceptionally thoughtful, thorough, insightful, and/or detailed. **Grade of A**

You consider 6-8 issues from the Discussion Forum in your statement and integrate some key criteria for ethical representation of yourself and others

online. You make some reference to the use of non-human artifacts as well as photos (e.g., documents, letters, images of other items). Grade of C

You consider 3-6 issues from the Discussion Forum in your statement and integrate some key criteria for ethical representation of yourself and others online. You make little reference to the use of non-human artifacts as well as photos (e.g., documents, letters, images of other items). **Grade of D**

You consider fewer than 3 issues from the Discussion Forum in your statement and integrate few key criteria for ethical representation of yourself and others online. You make little or no reference to the use of non-human artifacts as well as photos (e.g., documents, letters, images of other items). **Grade of F** (50% Remember that this is better than 0)